

## COMMUNITY SAFETY ADVISORY COMMITTEE

*Note: This meeting will be live-streamed online at [coquitlam.ca/webcasts](https://coquitlam.ca/webcasts)*

DATE: Thursday, May 12, 2022

TIME: 7:00 p.m. to 9:00 p.m.

PLACE: Council Chambers via Zoom

### CALL TO ORDER

### ADOPTION OF MINUTES

1. **Minutes of the Community Safety Advisory Committee Meeting held on Thursday, March 31, 2022**

### BUSINESS ARISING FROM MINUTES

2. **Community Wildfire Resiliency Plan and FireSmart Initiative Update – Follow-up: Construction Sites in High Fire Risk Areas**  
Jim Ogloff, Fire Chief; 7:05–7:10 p.m. (5 minutes)

### NEW BUSINESS

3. **Bylaw Enforcement Webpage Content Update**  
Aaron Hilgerdenaar, Bylaw Enforcement and Animal Services Manager; 7:10–7:35 p.m. (25 minutes)
4. **Business Safety and Crime Prevention Initiatives**  
Ivan Krcmar, Austin Heights BIA Board Member, and Corporal Brad Popowich, Coquitlam RCMP; 7:35–8:15 p.m. (40 minutes)
5. **Building Safer Communities Fund (BSCF)**  
Lindsey Grist, Business Services Manager, and Kim Singh, Manager Police Services; 8:15–8:35 p.m. (20 minutes)
6. **Emerging Community Safety Issues (Standing Agenda Item)**  
Opportunity for Committee members to share emerging issues, events, and information from their communities; 8:35–8:50 p.m. (15 minutes)

### OTHER BUSINESS

### NEXT MEETING DATE – Wednesday, June 29, 2022

### ADJOURNMENT

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**COMMUNITY SAFETY ADVISORY COMMITTEE**  
**Thursday, March 31, 2022**

A Regular Meeting of the Community Safety Advisory Committee convened on Thursday, March 31, 2022 at 7:02 p.m. in the Council Chambers, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

**COMMITTEE MEMBERS:** Councillor Craig Hodge, Chair  
Councillor Teri Towner, Vice Chair  
Tom Bowlware, Hope for Freedom Society  
Chloe Chen, Youth Council  
Brett Johnson, Tri-Cities Chamber of Commerce  
Thábata da Costa, Tri-Cities Local Immigration Partnership (arrived at 7:13 p.m.)  
Kelly Zimmer, School District No. 43

**STAFF:** Michelle Hunt, General Manager Finance, Lands and Police  
Kathleen Vincent, Manager Communications and Civic Engagement (arrived at 7:24 p.m.)  
Scott Young, Deputy Fire Chief-Operations  
Lindsey Grist, Manager Business Services  
Kim Singh, Manager Police Services (arrived at 7:26 p.m.)  
Evo Sokerov, Sergeant RCMP  
Ian Waters, Strategic Analyst (arrived at 7:06 p.m.)  
Rachel Cormack, Legislative Services Coordinator  
Misty Temple, Legislative Services Clerk

**CALL TO ORDER**

**1. Welcome and Roundtable of Introductions**

The Chair welcomed those present to the inaugural meeting of the Community Safety Advisory Committee.

The Committee members and staff participated in a roundtable of introductions.

**ADOPTION OF MINUTES**

**NEW BUSINESS**

**2. Committee Orientation and Mandate Review**

The Legislative Services Coordinator provided the Committee with an orientation of its structure, mandate, and responsibilities, referencing an on-screen presentation and utilizing

slides titled as follows:

- 2022 Advisory Committee Orientation Session
- 2022 Advisory and Statutory Committees
- Coquitlam City Council
- City's Planning Process and You
- Committee Mandate
- Role of the Committee
- Role of the Committee Cont'd
- Role of the Chair and Vice Chair
- Role of the Staff Lead(s)
- Role of the Committee Clerk
- Term of Appointment and Code of Conduct
- Conflict of Interest
- COVID-19 Measures
- Connect With Us
- Questions?

There were no questions. The Chair thanked the Legislative Services Coordinator for the orientation.

### **3. Review and Approve 2022 Community Safety Advisory Committee Work Plan**

The General Manager Finance, Lands and Police spoke to the draft 2022 Committee Work Plan as attached to the agenda package and shared on-screen.

The Chair asked the Committee members whether they had any questions or comments relative to the Work Plan and there were none.

The Committee approved the draft 2022 Work Plan and a copy is attached to, and forms a part of, these minutes.

The Committee recommended:

#### **COMMITTEE RECOMMENDATION**

That Council approve the 2022 Community Safety Advisory Committee Work Plan.

### **4. Community Wildfire Resiliency Plan and FireSmart Initiative Update**

The Deputy Fire Chief-Operations provided the Committee with an on-screen presentation and utilized slides titled as follows:

- Community Wildfire Resiliency Plan 2021 Overview
- The Seven Disciplines
- 43 Recommendations
- Recommendations Engaging the Community

- Recommendations Planning
- Recommendations Assessments
- Recommendations Collaboration
- Recommendations Staff Preparation/Training
- Where is the Greatest Risk in Our Community?
- Map 7 Local Fire Behavior Threat
- Map 6 PSTA Threat Map
- Lytton, BC Before and After Pictures
- Threat WUI Map of Lytton, BC in 2021
- Threat WUI Map of Southern BC in 2021
- Summary
- Northeast Sector FireSmart Program (Correction: \$500,000)
- Metro Watershed Tabletop Exercise
- Questions?
- Thank you for your attention

In response to a question from the Chair, the Deputy Fire Chief-Operations provided context for the image on the final slide of his presentation. He noted that whenever there is a fire in the Province, specialized units are deployed in order to protect structures from damage.

In response to a question from the Chair, the Deputy Fire Chief-Operations responded that some of the most common fire risks include the storage of fuels, dry shrubbery or firewood, debris in gutters, and fencing or vegetation placed against combustible structures.

Discussion ensued relative to the following:

- The success of local wildfire risk assessments completed by the Fire Department on residential properties sited in fire interface zones
- The propensity for certain types of vegetation to introduce fire-related hazards
- The City's work with developers in utilizing non-combustible building materials
- The salience of effective community planning as it relates to safeguarding the community from fires
- Concern regarding the potential on-site stockpiling of combustible construction materials in fire interface zones should an area's fire risk be deemed 'high' by the Fire Department
- Relative to building and permitting, whether developers were required to consider additional fire prevention measures on construction sites in fire interface zones during times of high fire risk

In response to questions from Committee members, the Deputy Fire Chief-Operations noted that he was not aware of any additional construction-related fire prevention requirements based upon an area's given fire risk. He undertook to follow-up with Fire Prevention staff to determine whether the questions had been raised previously.

## **5. RCMP Strategic Plan Presentation**

The Manager Police Services provided the Committee with an on-screen presentation and utilized slides titled as follows:

- 2022 – 2026 RCMP Strategic Plan Stakeholder Consultation
- Planning Process
- Today's Process
- Question 1: From a safety/policing perspective, what is the #1 issue the RCMP needs to address in your community?
- Question 2: What does the RCMP do well in your community?
- Question 3: What could the RCMP be doing better in your community?
- Want to share more?

Discussion ensued relative to the following:

- The proliferation of unhoused residents and substance addiction in the Lower Mainland
- Support for proactive measures in addressing community safety concerns
- The impact of gang-related activities in the Lower Mainland
- Concern for potential youth access to dangerous substances
- Appreciation for officer presence, particularly at public events
- Support for the RCMP's community visibility and responsiveness
- Appreciation for the RCMP's consultations with members of the public
- The desire for augmented police visibility across the City
- The desire for police to maintain strong communication with schools and businesses

## **6. Emergency Response Related Communications Presentation**

The Manager Communications provided the Committee with an on-screen presentation and utilized slides titled as follows:

- Emergency Response-Related Communications
- At a glance
- City Communications in an Emergency
- Who is our audience in an emergency?
- Accessibility Considerations
- Communications Channels and Tactics
- Connect with Coquitlam
- How can you help?
- Give us your feedback!
- Thank you

Discussion ensued relative to the following:

- The possible challenges associated with reaching particular demographical populations in the community

- The desire to liaise with school administration in order to better connect with youth
- The various social media platforms that community members might use to connect with the City
- The importance of protecting youth privacy online

**7. Emerging Community Safety Issues (Standing Agenda Item)**

The Chair invited the Committee members to share details regarding emerging safety issues in their communities. The following information was shared:

- The various avenues in which one may submit general questions to staff, such as through the City's website
- Recognition of the Committee members and their vital role in facilitating community outreach

The Chair and Vice Chair thanked the members for sharing and for their continuing volunteerism and leadership in the community.

**OTHER BUSINESS**

**NEXT MEETING – Thursday, May 12, 2022**

**ADJOURNMENT**

The meeting adjourned at 8:45 p.m.

MINUTES CERTIFIED CORRECT

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CHAIR

  
Misty Temple  
Legislative Services Clerk

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# 2022 Work Plan

## Community Safety Advisory Committee

### Committee Mandate:

To advise Council on strategic and policy related community safety measures in alignment with the City's Strategic Plan. The following include, but are not limited to, matters that COSAC will consider throughout the term:

- A multi-lensed approach to discussion topics related to public safety;
- Quality of life for residents related to the feeling of safety;
- Assisting staff to monitor and identify social trends and issues in the City that may impact community safety;
- Addressing the related measures set out in the City's Strategic Plan related to safe and complete neighbourhoods.

To help support public safety goals within the City's Strategic Plan, the Committee will assist by:

- a) Supporting the City's community public safety programs and initiatives through the collaborative efforts of multiple City services (e.g. Bylaw Enforcement, Fire, Police and other City resources);
- b) Considering the Crime Prevention Through Environmental Design (CPTED) approach with respect to the variety of physical spaces enjoyed in the City of Coquitlam;
- c) Building community capacity by addressing ways of ensuring that individuals and neighbourhoods are prepared for emergencies;
- d) Considering and making recommendations to Council on matters identified in the Committee's work plan;
- e) Considering comprehensive approaches in response to persistent societal challenges that could impact public safety within the City; and
- f) Advocating, supporting and monitoring programs within the City that contribute to enhancing community safety and well-being.

WORK PLAN ITEMS	DEPARTMENT AND/OR PRESENTER(S)	COMMENT (i.e. initiated by, Priority Assignment A, B, C)
1) Committee Orientation & Mandate Review	Staff Lead / Committee Clerk	Staff
2) Review and Approve 2022 Work Plan	Chair / Staff Lead	Staff
3) Community Wildfire Resiliency Plan & FireSmart Initiative Update	Fire/Rescue	Staff B Priority
4) RCMP Strategic Plan	RCMP	Staff C Priority

## 2022 Work Plan Community Safety Advisory Committee

WORK PLAN ITEMS	DEPARTMENT AND/OR PRESENTER(S)	COMMENT (i.e. initiated by, Priority Assignment A, B, C)
5) Emergency response related communications (e.g. Heat Dome, Storms)	CS/Communications & Civic Engagement	Staff
6) Bylaw Enforcement Webpage Content Update	Bylaws Enforcement	Staff C Priority
7) Business Safety & Crime Prevention Initiatives <ul style="list-style-type: none"> <li>Inadmissible Patrons Program</li> </ul>	Economic Development RCMP	Staff
8) Road & Traffic Safety <ul style="list-style-type: none"> <li>Intelligent Transportation Systems</li> <li>Artificial Intelligence Pilot Program for Crowd and Traffic Control</li> <li>Strategic Transportation Plan (STP)</li> <li>Road Safety Strategy</li> <li>Speed Enforcement/Management Program</li> </ul>	Transportation RCMP ICT	Staff C Priority
9) City's Hazard, Risk and Vulnerability Analysis (HRVA)	Risk & Emergency Management	Staff B Priority
10) Fire Unit Utilization & Socio-economic Modelling	Fire	Staff
11) HEROS Program Refresh	Risk & Emergency Management	Staff
12) 2022 Year-end Review / Identify potential items for the draft 2023 Work Plan – Committee feedback / input	Staff Lead	Staff
13) Committee Roundtable / Emerging Community Safety Issues <b>(Standing Agenda Item)</b>	Committee	Staff