

## UNIVERSAL ACCESS-ABILITY ADVISORY COMMITTEE

*Please note that this meeting is scent free*

DATE: Tuesday, February 6, 2024

TIME: 7:00 p.m. to 9:00 p.m.

PLACE: Council Committee Room, Coquitlam City Hall

### CALL TO ORDER

### ADOPTION OF MINUTES

**1. Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, November 7, 2023**

*Recommendation:*

That the Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, November 7, 2023 be approved.

### NEW BUSINESS

**2. Committee Welcome (Introductory Comments by the Committee Clerk)**

7:05 – 7:15 p.m. (10 minutes)

**3. Review and Adoption of the 2024 Universal Access-Ability Advisory Committee Work Plan**

7:15 – 7:35 p.m. (20 minutes)

*Recommendation:*

That the Committee recommend to Council to approve the 2024 Universal Access-Ability Advisory Committee Work Plan.

**4. 2024 Event Planning / Potential Establishment of UAAC Working Groups – Volunteer Opportunities (Introductory Comments by the Manager Equity, Diversity and Inclusion and Community Services Coordinator)**

7:35 – 8:05 p.m. (30 minutes)

- AccessAbility Resource Fair including educational activities
- Canada Day 2024 – UAAC representation at EDI booth

**5. Accessibility Plan Update – Standing Agenda Item (Introductory Comments by the Manager Equity, Diversity and Inclusion)**

8:05 – 8:10 p.m. (5 minutes)



**6. Transportation and Other Department Updates – Standing Agenda Item  
(Introductory Comments by the Transportation Planning Manager)**

8:10 – 8:30 p.m. (20 minutes)

**7. Committee Members’ Roundtable / Emerging Accessibility Issues (Standing  
Agenda Item)**

8:30 – 9:00 p.m. (30 minutes)

*\* Opportunity for Committee members to share emerging universal accessibility  
issues/updates from their communities*

**OTHER BUSINESS**

**NEXT MEETING DATE – Tuesday, April 2, 2024**

**ADJOURNMENT**

**UNIVERSAL ACCESS-ABILITY ADVISORY COMMITTEE  
Tuesday, November 7, 2023**

A Regular Meeting of the Universal Access-Ability Advisory Committee convened on Tuesday, November 7, 2023 at 7:00 p.m. in the Council Committee Room, City Hall, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

COMMITTEE MEMBERS: Councillor Teri Towner, Chair  
 Councillor Matt Djonlic, Vice Chair  
 Julianne Cressman, Citizen Representative  
 Dana Ebtekar, Citizen Representative  
 Paul Jarvie, Citizen Representative (arrived at 7:01 p.m.)  
 Alex Kwan, Citizen Representative  
 Heather Lawson, Citizen Representative (arrived at 7:29 p.m.)  
 Benjamin Perry, Citizen Representative  
 Georgette Reyes, Citizen Representative  
 Pete Stone, Community Ventures Society  
 Ross Renaud, SHARE Family and Community Services  
 Elaine de Koning, Tri-Cities Seniors' Action Society

REGRETS: Pat Roy, Canadian Council of the Blind BC-Yukon Division  
 Susan Williamson, Tri-Cities Seniors' Action Society

STAFF: Manisha Dutta, Manager Equity, Diversity and Inclusion  
 Ryan Voon, Climate and Energy Manager  
 Thomas Thivener, Transportation Planning Manager  
 Laura Beattie, Sustainability Programs Specialist  
 Glen Chua, Transportation Planning Specialist  
 Caley Amundsen, Committee Clerk

**CALL TO ORDER**

The Chair provided an Indigenous territorial land acknowledgment.

**ADOPTION OF MINUTES**

**1. Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, September 5, 2023**

Paul Jarvie arrived to the meeting at this time (7:01 p.m.).

The Minutes of the Universal Access-Ability Advisory Committee Meeting held on Tuesday, September 5, 2023 were approved.

**NEW BUSINESS****2. Update on Accessibility Initiatives**

The Manager Equity, Diversity and Inclusion provided a presentation entitled “Update on Accessibility Initiatives” that covered the following topics:

- Background and overview of City updates regarding accessibility initiatives
- BC Accessibility Grant overview and updates, including facility upgrades at Dogwood Pavilion, Poirier Sports and Leisure Complex (PSLC) and Town Centre Park Community Centre (TCPCC)
- Positive community impacts of recent accessibility initiatives and upgrades

Discussion ensued relative to the following:

- Types of automatic doors at Dogwood Pavilion and PSLC and whether these facilities had automatic doors prior to recent upgrades
- The City’s alternative text for external communications and whether it was created in-house or through a third party
- Whether Spani Pool and the Northeast Community Centre (NECC) will be funded by the BC Accessibility Grant
- When and where the City utilizes new BC Sans font

**3. Climate Action Plan Engagement**

The Climate and Energy Manager and Environmental Sustainability Specialist provided a presentation and engagement exercise entitled “City of Coquitlam Climate Action Plan” that covered the following topics:

- Overview of the City’s Climate Action Plan (CAP)
- Synergy between the City’s CAP and Environmental Sustainability Plan (ESP)
- Breakdown of Coquitlam’s carbon pollution, greenhouse gas (GHG) emission sources and emission reduction targets
- CAP priority areas, next steps and desire for Committee feedback

Heather Lawson arrived to the meeting at this time (7:29 p.m.).

- CAP engagement methodology and how feedback will be utilized to create actionable items

Discussion ensued relative to the following:

- Barriers to *how we build* CAP priority, including high cost of sustainable technology and insufficient financial incentives, renters not having control over building retrofits, strata rules hindering retrofits, limited electrical capacity in buildings, lack of accessible and easy to understand information, lack of education and awareness regarding natural gas health risks, as well as

individual, landlord and business reluctance to invest money in sustainable infrastructure and aging infrastructure

- Motivators for *how we build* CAP priority, including installing heat pumps for comfort, health and safety, maintaining adequate air conditioning on hot summer days, reducing costs to allow increased access to air conditioning for seniors and vulnerable people during extreme heat, leaving behind a better world for future generations, educating next generations on sustainability and leading by example
- Barriers to *how we move* CAP priority, including inconvenience of sustainable transportation modes relative to automobiles, restrictive transit schedules, high cost of electric vehicles (EVs), lack of jobs, entertainment options, cultural activities, community amenities and services within close proximity to home, confusion regarding EV production methods and effect on reducing GHG emissions, lack of accessible active transportation infrastructure, car sharing being inaccessible/restrictive and local terrain inhibiting micromobility usage
- Motivators for *how we move* CAP priority, including spending less money on driving, exploring nature and natural amenities, desire to tackle climate change, being inspired by others leading by example and seeing tangible progress in terms of climate initiatives
- Whether the City is considering other renewable forms of energy besides electricity such as hydrogen fuel cell
- Possible solutions to reduce up-front and usage costs for new low-carbon technologies

#### **4. UAAC Working Group Updates**

The Transportation Planning Specialist provided introductory comments regarding the UAAC Working Groups, including the postponement of the Biennial Education Event to next spring.

There were no comments from the Committee.

#### **5. Transportation and Other Department Updates – Standing Agenda Item**

The Transportation Planning Manager provided a presentation entitled “Transportation, TransLink and Other Department Updates” that covered the following topics:

- Overview of the City’s Guildford Way Greenway Micromobility Project
- Future expansion of protected bike lanes in Coquitlam
- The City’s E-Scooter Pilot Program (hereon “the Program”), including updated trip data and features, education opportunities, next steps, parking options and stations, infrastructure improvements and concerns regarding improper device storage

Discussion ensued relative to the following:

- Concern regarding potential collisions between cyclists and pedestrians at bus stops along Guildford Way and efforts to mitigate this risk
- Support for signs and markers at bus stops and public education to prevent collisions
- Concern regarding moving and garbage trucks obstructing bike lanes and the desire to levy fines against vehicles in violation of bylaws
- Concern regarding cyclists not slowing down in new multi-use path along Lougheed Highway east of Pinetree Way
- TransLink updating bus stop design guidelines to incorporate accessibility considerations
- Whether there are plans to increase usage etiquette signage along multiuse pathways (MUPs) in the city
- Whether helmets are mandatory for e-bike and e-scooter use and concern regarding the lack of enforcement
- The Program’s operators, including response times for complaints of improper device storage and provision of discounts for low-income residents

## **6. 2023 Year-End Review/Identify Potential Items for the Draft 2024 Work Plan**

The Transportation Planning Specialist provided a presentation entitled “UAAC 2023 Year-End Review & 2024 Work Planning” that covered the following topics:

- Review of 2023 Work Plan items and meetings
- 2024 Work Plan drafting process

Discussion ensued relative to the following:

- Timeline, scope and process for Accessibility Plan adoption in Coquitlam
- Desire for further public consultations regarding the Northeast Community Centre (NECC), more employment initiatives for residents living with disabilities and more engagement regarding redevelopment in Austin Heights and Maillardville with respect to infrastructure, transit and accessibility concerns

## **7. Committee Members’ Roundtable / Emerging Accessibility Issues**

The Chair invited the Committee members to share emerging accessibility issues in the community.

The following information was shared:

- Concern regarding deceased birds along Lougheed Highway and which City department should be contacted
- Desire to provide UAAC information pamphlets to the public
- Austin Works Yard renovations and concerns regarding traffic disruptions near the site

The Chair and Vice Chair expressed appreciation for the Committee’s volunteerism throughout 2023 and optimism regarding members returning for 2024 meetings.

**OTHER BUSINESS**

**NEXT MEETING DATE - TBD (2024)**

**ADJOURNMENT**

The meeting adjourned at 8:57 p.m.

**MINUTES CERTIFIED CORRECT:**

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Teri Towner, Chair

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Caley Amundsen, Committee Clerk



## 2024 Universal Access-Ability Advisory Committee Meeting Schedule

Meetings are generally scheduled bi-monthly on the first Tuesday of the month from 7:00 p.m. – 9:00 p.m.

DATE	TIME	LOCATION
February 6, 2024 (Tuesday)	7:00 – 9:00 p.m.	Council Committee Room
April 2, 2024 (Tuesday)	7:00 – 9:00 p.m.	Council Committee Room
June 4, 2024 (Tuesday)	7:00 – 9:00 p.m.	Council Committee Room
No meetings in August		
September 3, 2024 (Tuesday)	7:00 – 9:00 p.m.	Council Committee Room
November 5, 2024 (Tuesday)	7:00 – 9:00 p.m.	Council Committee Room
No meetings in December		

Notes:

- All meetings are **scent free**
- Meeting dates are subject to change, as needed.



## DRAFT 2024 Work Plan Universal Access-Ability Advisory Committee

### Committee Mandate:

The mandate of the Committee is to provide a local and universal accessibility perspective and advice to Council with respect to achieving the City of Coquitlam's strategic goals and accompanying strategic directions toward universal accessibility:

- To continue to make the City more inclusive for existing and future residents with disabilities by addressing and preventing the physical, social and attitudinal barriers which impede their full participation in all aspects of City life;
- To provide advice to Council about the development of City policies and programs to educate and inform on matters affecting residents with disabilities and/or physical or mental challenges and universal accessibility;
- To review design plans for civic buildings and public spaces and provide advice to Council to ensure the needs of persons with disabilities are considered with the goal of universal access;
- To provide advice to Council about the development of City policies and programs, including an organizational accessibility plan and mechanism for public feedback in accordance with the *Accessible British Columbia Act*, to ensure the needs of existing and future residents living with disabilities are considered (e.g., transportation, housing, capital programs, leisure and parks services, environment).

WORK PLAN ITEMS	DEPARTMENT AND/OR PRESENTER	COMMENTS (i.e. Initiated by, Priority Assignment A, B, C)
Review and Approval of the 2024 Work Plan	Chair / CS / E&PW	Staff
Accessibility Plan Initiation and Development ( <b>Standing Agenda Item</b> ) <ul style="list-style-type: none"> <li>- Various items will be addressed throughout the year including the process for developing the plan and standard areas to be included in the plan (i.e. built environment, service delivery, information and technology, employment, procurement, and transportation)</li> </ul>	CS and Various Departments	Staff / Priority A
Transportation, TransLink and Other Departmental Updates ( <b>Standing Agenda Item</b> )	E&PW / TransLink / Various departments	Staff / TransLink

## DRAFT 2024 Universal Access-Ability Advisory Committee Work Plan

WORK PLAN ITEMS	DEPARTMENT AND/OR PRESENTER	COMMENTS (i.e. Initiated by, Priority Assignment A, B, C)
UAAC Members' Roundtable / Emerging Accessibility Issues & Updates (Standing Agenda Item)	Roundtable	Committee
2024 AccessAbility Week – Planning for educational activities at the AccessAbility Resource Fair	PRCF / Committee	Staff / Committee
Canada Day 2024 Event Overview – UAAC representation at City booths	DCM / CS / Committee	Staff
E&PW initiatives – Opportunity for Committee input, as needed, including: <ul style="list-style-type: none"> <li>- Strategic Transportation Plan Update</li> <li>- Climate Action Plan</li> <li>- Micromobility Capital Projects</li> </ul>	E&PW	Staff  Priority A  Priority B Priority C
City Manager / Deputy City Manager initiatives – Opportunity for Committee input, as needed, including: <ul style="list-style-type: none"> <li>- Festival and Events Strategy</li> </ul>	CM / DCM	Staff  Priority B
Planning and Development initiatives – Opportunity for Committee input, as needed, including: <ul style="list-style-type: none"> <li>- Southwest Housing Review</li> <li>- Hazel-Coy Neighbourhood Draft Plan</li> </ul>	P&D	Staff  Priority A Priority C
Parks Planning and Facilities initiatives – Opportunity for Committee input, as needed, including: <ul style="list-style-type: none"> <li>- Northeast Community Centre and Park Design</li> <li>- Blue Mountain Park Master Plan</li> <li>- Fraser Mills Community Centre and Parks Planning</li> </ul>	PRCF	Staff  Priority A / Committee Priority B Priority C
2024 Year-end Review / Identify potential items for the 2025 Work Plan – Committee feedback/input	Staff Lead / Committee	Staff