

## SUSTAINABILITY AND ENVIRONMENTAL ADVISORY COMMITTEE

DATE: Tuesday, April 23, 2024

TIME: 7:00 p.m. to 9:00 p.m.

PLACE: Council Committee Room, Coquitlam City Hall

### CALL TO ORDER

### ADOPTION OF MINUTES

- 1. Minutes of the Sustainability and Environmental Advisory Committee Meeting held on Tuesday, February 27, 2024**

*Recommendation:*

That the Minutes of the Sustainability and Environmental Advisory Committee Meeting held on Tuesday, February 27, 2024 be approved.

### NEW BUSINESS

- 2. Urban Forest Management Plan (Presentation by the Urban Forestry and Parks Services Manager)**  
7:05 – 7:25 p.m. (20 minutes)
- 3. E-Mobility Strategy (Presentation by the E-Mobility Manager)**  
7:25 – 7:45 p.m. (20 minutes)
- 4. Active Transportation Projects (Presentation by the Planner 2 and Transportation Planning Specialist)**  
7:45 – 8:05 p.m. (20 minutes)
- 5. Climate Action Plan Update (Presentation by the Environmental Sustainability Manager and Sustainability Programs Specialist)**  
8:05 – 8:25 p.m. (20 minutes)
- 6. Environmental Achievement Awards Selection Update (Presentation by the Environmental Education and Enforcement Manager)**  
8:25 – 8:35 p.m. (10 minutes)
- 7. Committee Members' Roundtable / Emerging Issues (Standing Agenda Item)**  
8:35 – 9:00 p.m. (25 minutes)

### OTHER BUSINESS

**NEXT MEETING DATE – Tuesday, June 25, 2024**

### ADJOURNMENT

*JB*

**SUSTAINABILITY AND ENVIRONMENTAL ADVISORY COMMITTEE  
Tuesday, February 27, 2024**

A Regular Meeting of the Sustainability and Environmental Advisory Committee convened on Tuesday, February 27, 2024 at 7:00 p.m. in the Council Committee Room, 3000 Guildford Way, Coquitlam, BC, with the following persons present:

COMMITTEE MEMBERS: Councillor Robert Mazzarolo, Chair (arrived at 7:07 p.m.)  
Councillor Brent Asmundson, Vice Chair  
Mark Ashton, Citizen Representative  
Grayson Barke, Citizen Representative  
Reza Berry, Citizen Representative  
Linton Chokie, Citizen Representative  
Silvia Cojocar, Citizen Representative  
Mohammad Darabi, Citizen Representative (arrived at 7:02 p.m.)  
Daryoush Mohammad Hassani, Citizen Representative  
Edward Lau, Citizen Representative  
Bonnie Razzaghi, Citizen Representative

STAFF: Caresse Selk, Manager Environment  
Jenny Tough, Environmental Education and Enforcement Manager  
Doron Fishman, Park Planning and Design Manager  
Leila Todd, Senior Project Manager  
Nichelle Cameron, Solid Waste Programs Specialist  
Karin Johnson, Sustainability Programs Specialist  
Caley Amundsen, Committee Clerk

**CALL TO ORDER**

Councillor Asmundson assumed the role of the Chair.

**ADOPTION OF MINUTES**

**1. Minutes of the Sustainability and Environmental Advisory Committee Meeting held on Tuesday, November 28, 2023**

The Minutes of the Sustainability and Environmental Advisory Committee Meeting held on Tuesday, November 28, 2023 were approved.

**NEW BUSINESS**

- The remainder of this page intentionally left blank -

**2. Committee Welcome**

The Committee Clerk provided introductory comments relative to the 2024 Sustainability and Environmental Advisory Committee (SEAC) Meeting Schedule, Committee member attendance expectations, conflict of interest and evacuation procedures.

Mohammad Darabi arrived to the meeting at this time (7:02 p.m.).

Discussion ensued relative to the potential for a conflict of interest if a Committee member serves on other volunteer boards such as the School District No. 43 (SD43) School Board.

Councillor Mazzarolo arrived to the meeting and assumed the role of the Chair at this time (7:07 p.m.).

**3. Review and Adoption of the 2024 Sustainability and Environmental Advisory Committee Work Plan**

The draft 2024 Work Plan was presented on-screen and the Manager Environment provided an overview of Work Plan items and the drafting process.

The Chair, Vice Chair and Manager Environment advised Committee members of the recent Provincial housing legislation, Bills 44, 46 and 47, and its impact on Coquitlam's 2024 Business Plan and 2024 SEAC Work Plan items.

Discussion ensued relative to Committee appreciation for the City's environmental sustainability efforts and initiatives despite the impact of recent Provincial housing legislation.

The Chair expressed appreciation for the Committee's understanding and willingness to be flexible regarding implementation of 2024 Work Plan items.

The Committee endorsed the 2024 Work Plan and a copy is attached hereto, and forms a part of, these minutes.

The Committee recommended:

**COMMITTEE  
RECOMMENDATION**

That Council approve the 2024 Sustainability and Environmental Advisory Committee Work Plan.

- The remainder of this page intentionally left blank -

#### **4. Fraser Mills Community Centre, Parks and Public Art**

The Park Planning and Design Manager and Senior Project Manager provided a presentation entitled “Fraser Mills Public Amenities Update” that covered the following topics:

- Overview of the Fraser Mills Community Centre, Parks and Public Art Project (hereon “the Project”), including timeline, site plan and current status, amenities, environmental sustainability and climate change considerations, developer agreement, synergy with other City plans and policies, public engagement opportunities and staff desire for Committee feedback

Discussion ensued relative to the following:

- The Project, including Fraser Mills Neighbourhood plan with population projections, transit considerations, developer agreement duration, odour concerns from nearby United Boulevard Recycling and Waste Centre, possibility of Leadership in Energy and Environmental Design (LEED) standards for community centre, flood mitigation and sea-level rise preparations, partnerships with First Nations, childcare, restaurants, water amenities, public art, public engagement opportunities, extreme weather shelter designations and energy options such as solar panels or District Energy (DE)
- The Fraser River, including jurisdictional control and restrictions, potential for fishing and desire for the Fraser River shoreline to be publicly accessible
- The importance of tying development to environmental sustainability efforts and initiatives
- Recent Provincial housing legislation, Bills 44, 46 and 47, and implications for BC Step Code and other building codes

#### **5. Waste and Single Use Item Reduction Programs**

The Sustainability Programs Specialist and Solid Waste Programs Specialist provided a presentation entitled “Environment Division – Waste Reduction Initiatives Update” that covered the following topics:

- Overview of the City’s Waste Reduction Initiatives, including rationale, events, education and services
- Overview of the City’s Repair Café Program, including rationale, events, contribution agreement with Metro Vancouver, participation data, repaired items by type, staff desire for volunteers and Committee feedback, information dissemination mediums and possibility of local community groups partnering with the City to deliver the Program’s events
- Overview of the City’s Single-Use Item Reduction Program, including rationale, timeline, legislative regulations, synergy with senior levels of government and breakdown of restricted and prohibited items

Discussion ensued relative to the following:

- Legislative regulations regarding non-compostable ink on reusable shopping bags

- The City's Repair Café Program, including potential for a social media page to increase community awareness, a tool library, collaboration with other municipalities, universities and community groups, notice of upcoming event on April 27, 2024 at Dogwood Pavilion, challenges of finding volunteers and how the City will support community organizations who offer to run the Program's events

## 6. **2024 Environmental Volunteer Celebration – Potential Establishment of Event Planning Sub-Committee**

The Environmental Education and Enforcement Manager provided introductory comments relative to an overview of the City's 2024 Environmental Achievement Awards and staff desire to establish a sub-committee.

Discussion ensued relative to the importance of recognizing volunteers and potential collaboration with local schools to raise awareness of City environmental volunteer opportunities.

The Committee formed a 2024 Environmental Achievement Awards Sub-Committee and the following members offered to serve: Mark Ashton, Grayson Barke, Reza Berry, Daryoush Mohammad Hassani and Bonnie Razzaghi.

## 7. **Committee Members' Roundtable / Emerging Issues**

The Chair invited Committee members to share information and emerging issues from their communities.

The following issues and concerns were shared:

- Metro Vancouver Coquitlam Water Main Project, including construction timeline and inquiry into whether a tree replacement/replanting agreement exists
- The City's Inspiration Garden at Town Centre Park being moved to temporary site at City Centre Aquatic Complex across from Lafarge Lake Skytrain station and rationale for cutting down trees at the site
- Possibility of the City creating a designated facility for cooking oil and grease disposal and the existing disposal service at the United Boulevard Recycling and Waste Centre
- Recent Provincial housing legislation, Bills 44, 46 and 47, including inquiry into whether the City has contacted the Province regarding impacts on municipal urban forest management and climate change initiatives and concern regarding the lack of consultation and unintended consequences

### **OTHER BUSINESS**

**NEXT MEETING DATE – Tuesday, April 23, 2024**

**ADJOURNMENT**

The meeting adjourned at 8:47 p.m.

**MINUTES CERTIFIED CORRECT:**

---

Robert Mazzarolo, Chair

---

Caley Amundsen, Committee Clerk

# Sustainability and Environmental Advisory Committee

## Committee Mandate

The overall mandate of the Sustainability and Environmental Advisory Committee is to provide a local perspective and advice to Council with respect to achieving the City of Coquitlam’s strategic goals and accompanying strategic directions. Specific responsibilities of the Committee include, but are not limited to, the following:

- To provide advice to Council on a wide range of existing and emerging environmental issues and trends including strategic planning initiatives, bylaws, and policy development;
- To provide a local perspective on the environment while giving due consideration to the balance between social, environmental and economic aspects;
- To identify and review opportunities for environmental protection and enhancement within the City and advise Council of the same;
- To advise Council on issues of environmental importance to stakeholder groups and to the community at large;
- To identify and advise on ways to build local environmental awareness, and promote environmental stewardship within the City; and
- To celebrate environmental volunteer involvement and leadership including supporting the annual Environmental Volunteer Celebration (and its biannual Environmental Achievement Awards component).

WORK PLAN ITEMS	DEPARTMENT AND/OR PRESENTER	COMMENTS (i.e. initiated by, Priority Assignment A, B, C)
<b>Standing Items</b>		
1. Committee Welcome	Chair/Staff	Chair/Staff
2. Review and Approval of 2024 Work Plan	Staff Lead / Committee	Staff
3. SEAC Members’ Roundtable / Emerging Issues ( <b>Standing Agenda Item</b> )	Committee	Committee
4. City Manager / Deputy City Manager – Committee input, as needed	CM / DCM	Staff
5. 2024 Year-End Review	E&PW (Staff Lead) / Committee	Staff
6. 2025 Work Plan	E&PW (Staff Lead) / Committee	Staff
<b>SEAC Members’ Requested Items</b>		
7. Environmental Impacts of Bills 44, 46 and 47	E&PW / P&D	Requested by Committee members at end of 2023

## 2024 Work Plan

### Sustainability and Environmental Advisory Committee

WORK PLAN ITEMS	DEPARTMENT AND/OR PRESENTER	COMMENTS (i.e. initiated by, Priority Assignment A, B, C)
<b>Educational Awareness Presentations</b>		
8. Urban Wildlife Management	E&PW	Committee
9. Waste Management and Recycling	E&PW	Committee
<b>Engineering and Public Works Initiatives:</b> as needed, including:		
10. Climate Action Plan - Draft Strategy Consultation	Environment	Priority Item A
11. Environmental Bylaw Updates: Stream and Drainage System Protection Bylaw Amendment	Environment	Staff
12. Single Use Item Reduction Program	Environment	Staff
13. Strategic Transportation Plan	Transportation	Priority Item A
14. E-Mobility Strategy	Transportation	Staff
15. Joint Flood Mitigation Program	Utilities	Staff
16. Stormwater Treatment Facility and I&I Update	Utilities	Staff
<b>Parks, Recreation, Culture and Facilities Initiatives:</b> as needed, including:		
17. Urban Forest Management Plan	Urban Forestry	Priority Item C and Committee request
18. Northeast Community Centre and Park Design	Parks Planning	Priority Item A
19. Blue Mountain Park Master Plan	Parks Planning	Priority Item B
20. Glen Park Phase 3 Planning	Parks Planning	Priority Item C
<b>Planning and Development:</b> as needed, including:		
21. Hazel-Coy Neighbourhood Plan	Community Planning	Priority Item B – postponed from 2023
22. Construction Sites Impact Mitigation	Planning, Bylaws and E&PW (Environment)	Priority Item B
<b>Environmental Achievement Awards 2024:</b>		
23. Review of Environmental Achievement Award Nominations	Environment	Staff
24. Awards Event	Committee/Environment	Staff