



Addendum No. 1

City of Coquitlam

RFP No. 24-081

Consultant for Mackin Park Concession Renewal

Issue Date: September 25, 2024

Total Page Count: 3

Proponents shall note the following amendments to the RFP documents:

QUESTIONS AND CLARIFICATIONS

Q1. If possible, I would like to request the submission deadline to be postponed to Wednesday, September 9, 2024

A1. *[The City assumes the request was for an extension of the deadline to October 9, 2029 and not September 9, 2024]*

At this point in time, the City will not be extending the Closing Date and Time. Please monitor the City's website for further addenda.

Q2. What is the estimated floor area of the concession area?

A2. Per section 3.1 c. ii. Feasibility Study and Layout Selection of the RFP, the total estimated floor area for the concession will not exceed 40 square meters.

Q3. As part of Scope of Services vii. Contract Administration Services, is the Consultant responsible for preparing Construction Meeting agendas and minutes, as this is often responsibility of Contractor?

A3. No, the Consultant will not be responsible for construction meeting minutes.

Q4. As part of Scope of Services viii. Construction Close-Out, while Contractor is noted as responsible for issuance of as-built drawings, are Consultant Team members responsible for preparation of Record Drawings?

A4. No, the Consultant will not be responsible for construction close out documents.

Q5. Will there be any pictures of the site or existing concession area (inside and outside) that could be shared?

A5. See Figure 1, 2 and 3 below

Figure 1



Figure 2



Figure 3



End of Addendum No. 1

Proponents take into account the content of this Addendum in the preparation and submission of the Proposal which will form part of the Contract and should be acknowledged on the Proposal Submission Form.

Upon submitting a Proposal, Proponents are deemed to have received all addenda that are issued and posted on the City's website and considered the information for inclusion in the Proposal Submission.

Issued by:

M. Pain
Procurement Manager
bid@coquitlam.ca