



Development Planning Application Types

- Pre-Application
- Official Community Plan Amendment
- Rezoning Amendment
- Development Permit and/or Amendment
- Development Variance Permit
- Subdivision
- Heritage Revitalization Agreement
- Temporary Use Permit

City of Coquitlam Development Application Applicant Acknowledgement & Agent Authorization

Planning and Development Department
3000 Guildford Way, Coquitlam BC V3B 7N2
Tel: 604-927-3430 Fax: 604-927-3405
e-mail: devinfo@coquitlam.ca
www.coquitlam.ca/development

Applicant Acknowledgement

Personal information collected on this form is collected in accordance with the Freedom of Information and Protection of Privacy Act (the 'Act') for the purpose of administering relevant Planning and Land Use Management processes pursuant to Part 14 of the Local Government Act. By signing this form applicants are consenting to their name being routinely disclosed (in association with their application) in accordance with Section 33(2)(c) of the Act, this includes online on such platforms as the City website or our mapping system (ArcGIS). Disclosure may take place inside or outside of Canada. Applicants are also advised that all Planning and Land Use Management processes are public and any materials submitted become part of the public record. All information submitted may be used for reports to Council, available to the public upon request and distributed on the City's website. Should you have any questions or concerns about the collection and/or release of your personal information please call the Planning and Development Department at 604.927.3430.

Please note that any requirements listed in the Application Submission Requirement Checklist and any additional documents may also be required to be submitted later even though it was not initially required as part of the application.

- Environmental Assessment
- Riparian Areas Protection Regulation (RAPR) per Section 523 of the Zoning Bylaw
- Site Grading Plan
- Servicing concept plan
- Flood Protection/Hydrogeological Assessment
- Geotechnical Assessment
- Shadow Study
- Acoustic Study
- Housing Affordability Strategy (HAS) Incentives
- Transportation Demand Management (TDM) Measures
- Traffic Impact Assessment, prepared by a certified transportation consultant
- Additional mailing fee at the discretion of staff for public consultation purposes
- Spatial Data in UTM NAD83
- Streetscape Elevations

By signing this application form, the applicant attests that the information provided on this and supplemental application forms for land use permits from the City of Coquitlam is true and correct to the best of their knowledge. Any material falsehood or any omission of a material fact made by the applicant with respect to this application may result in an issued permit becoming null and void.

I, the applicant, certifies that this application is being made with the full knowledge and consent of all owners of the property in question.

Applicant or Authorized Representative Name (Print)

Signature

Date

Agent Authorization

To: General Manager Planning & Development; City of Coquitlam

I/We, _____ (the "Registered Owner"),
(Legal name(s) appearing on Title)

Own the lands described below and confirm the appointment of:

(Legal name of consultant/corporation/individual appointed as Agent)

Address of Agent: _____

Phone: _____ Email: _____

To act as my/our agent with respect to all matters relating to a Development Planning Application for:

Under City of Coquitlam Bylaws regarding the lands described as:

Civic address of Property: _____

Legal description of Property:

It is understood, that:

1. The City of Coquitlam shall deal with the above-noted agent with respect to all matters pertaining to the Development Planning Application and is under no obligation to communicate with the Registered Owner or any other person while this appointment remains in effect;
2. The above-noted agent has authority to make all necessary arrangements with the City of Coquitlam, to perform all matters and to take all necessary proceedings with respect to a Development Planning Application; and
3. A written letter from the Registered Owner(s) is required to cancel this appointment.

Further, I/we hereby agree that all information, including personal information, contained in this document and the Development Planning Application may be used for reports to Council, available to the public upon request and distributed on the City's website.

Dated at: _____, **this** _____ **day of** _____, **20** _____.
(Place where form executed) (day) (month)

(Signature of Registered Owner(s), Authorized Signatory for Owner Corporation or Strata Corporation)

Print Name _____ Title _____

Name of Owner Corporation or Strata Corporation: _____

Address: _____

Phone: _____ Email: _____

(Phone number and email of Registered Owner or Authorized Signatory for Owner Corporation or Strata Corporation)

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